

# TAMWORTH CON COMMUNITY ORCHESTRA

## ETIQUETTE AND CODE OF CONDUCT

### 1. PURPOSE

The Tamworth Con Community Orchestra (TCCO) aims to provide a respectful, safe, and musically focused environment where all members can learn, collaborate, and perform to a high standard. This Code of Conduct outlines the expectations of behaviour, attendance, and professionalism for all orchestra members.

### 2. BEHAVIOUR EXPECTATIONS

All members are expected to:

- Use respectful and inclusive language at all times
- Treat fellow members, staff, and guests with courtesy
- Follow directions from ensemble directors and staff
- Care for Conservatorium property, instruments, and sheet music
- Contribute positively to a focused rehearsal environment

Disrespectful, disruptive, or discriminatory behaviour will not be tolerated.

Scholarship holders are expected to demonstrate exemplary conduct as ambassadors of the Conservatorium.

### 3. COMMITMENT AND ATTENDANCE

TCCO relies on teamwork and consistent participation.

#### REHEARSALS AND PERFORMANCES

- Attendance at all rehearsals and performances is expected
- The two rehearsals prior to a performance are compulsory
- Absence from compulsory rehearsals may result in exclusion from the performance

#### PUNCTUALITY

Members must arrive early enough to be ready to begin at the scheduled time.

#### ABSENCES

All absences must be communicated to the Conservatorium Office by emailing [admin@thecon.com.au](mailto:admin@thecon.com.au) or phoning (02) 6766 6911.

For emergencies on performance days or outside office hours contact the Operations Manager on 0467 666 916.

#### LATE ARRIVALS AND EARLY DEPARTURES

These must be approved in advance by the ensemble directors.

## ONGOING ATTENDANCE CONCERNS

Repeated unexplained absences, lateness, or early departures may lead to a review of membership or scholarship status.

Members are expected to prioritise orchestra commitments over other extracurricular activities.

## 4. REHEARSAL CONDUCT

- Rehearsals are closed to non-members unless approved by the director
- Mobile phones are not permitted during rehearsals or performances
- Devices may be collected if they disrupt learning
- Members must bring a pencil and required music to every rehearsal

Parents and guardians are responsible for ensuring students are dropped off and collected promptly. Conservatorium staff are not responsible for supervision outside scheduled rehearsal times.

## 5. SHEET MUSIC AND PRACTICE

### SHEET MUSIC

- Original parts remain in the rehearsal space
- Music must be treated with care and marked only in pencil
- Practice copies may be issued upon request

### PRACTICE EXPECTATIONS

Members are expected to make a reasonable effort to learn their parts according to the repertoire difficulty and their experience level.

Practice copies must be returned when membership ends, in line with copyright requirements.

## 6. PERFORMANCE EXPECTATIONS

Performances are a core responsibility of ensemble membership. Members must attend all scheduled performances unless prior approval has been granted.

Absences can affect ensemble balance and performance quality.

## 7. UNIFORM AND PRESENTATION

All members represent the Conservatorium in public performances.

### CLOTHING

- Black pants or skirt (below the knee)
- No jeans or shorts
- TCCO dress shirt (provided)
- Optional black TCCO polo for informal events

### SHOES

- Clean, black, closed-toe dress or school shoes
- No trainers
- Black socks or stockings

### APPEARANCE

Hair, makeup, and jewellery should be neat and professional.

Members not meeting uniform standards may be asked to change, sit out of the performance, or withdraw from the event.

## **8. CONSEQUENCES**

Failure to comply with the Code of Conduct may result in:

- A formal warning
- Temporary suspension from performances
- Review of membership or scholarship status
- Removal from the ensemble in serious cases

All decisions will be made in consultation with Conservatorium leadership and ensemble directors.

## **9. ACKNOWLEDGEMENT**

By participating in the Tamworth Con Community Orchestra, members agree to uphold this Code of Conduct and contribute to a respectful, inclusive, and high-quality musical environment.